

**College Education Development Project (CEDP)  
University Grants Commission of Bangladesh / National University  
Secondary and Higher Education division, Ministry of Education  
IDA Credit # 5841-BD**

**College Name: Satkhira Govt. College**

**REQUEST FOR QUOTATION**

**FOR**

**Procurement of Desktop, Laptop, Photocopier, Printer, Scanner and  
IPS/ Inverter for Sub-project Office**

**Invitation for RFQ No: G-3  
Issued Ref.: sgc/cedp/idg/2020 - 06  
Issued On: 09-01-2020**

  
9.2.2020

**GOVERNMENT OF THE PEOPLE'S REPUBLIC OF BANGLADESH**  
**College Education Development Project (CEDP)**

College Name: **Satkhira Govt. College**

College Address: Rajarbagan, Satkhira Sadar, Satkhira, 9400.

**REQUEST FOR QUOTATION**

for

**Procurement of Desktop, Laptop, Photocopier, Printer, Scanner and IPS/  
Inverter for Sub-project Office**

**Issued Ref.: sgc/cedp/idg/2020 - 06**

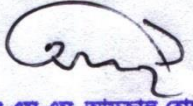
**Issued On: 09-01-2020**

To

- The **Satkhira Govt. College** has been allocated public funds and intends to apply a portion of the funds to eligible payments under the Contract for which this Quotation Document is issued.
- Detailed Specifications and, Design & Drawings for the intended Goods and related services shall be available in the office of the Procuring Entity for inspection by the potential Suppliers during office hours on all working days.
- Quotation shall be prepared and submitted using the 'RFQ Document'.
- Quotation shall be completed properly, duly signed-dated each page by the authorized signatory and submitted by the date to the office as specified in **Para 6** below.
- No Securities such as Quotation Security (i.e. the traditionally termed Earnest Money, Tender Security) and Performance Security shall be required for submission of the Quotation and delivery of the Goods (if awarded) respectively.
- Quotation in sealed envelope or by fax or through electronic mail shall be submitted to the office of the undersigned **on or before 18.01.2020, 1.30 P.M.** The envelope containing the Quotation must be clearly marked "**Quotation for Procurement of Desktop, Laptop, Photocopier, Printer, Scanner and IPS/ Inverter for Sub-project office**" and **DO NOT OPEN** before **18.01.2020, 2.00 P.M.** Quotations received later than the time specified herein shall not be accepted.
- Quotations received by fax or through electronic mail shall be sealed-enveloped by the Procuring Entity duly marked as stated in **Para 6** above and, all Quotations thus received shall be sent to the Evaluation Committee for evaluation, without opening, by the same date of closing the Quotation.
- The Procuring Entity may extend the deadline for submission of quotation document on justifiably acceptable grounds duly recorded subject to threshold of ten (10) days pursuant to Rule 71 (4) of the Public Procurement Rules, 2008.
- All quotations must be valid for a period of at least **60 days** from the closing date of the Quotation.
- No public opening of quotations received by the closing date shall be held.

  
9.1.2020

- Supplier's rates or prices shall be inclusive of profit and overhead and, all kinds of taxes, duties, fees, levies, and other charges to be paid under the Applicable Law, if the Contract is awarded.
- Rates shall be quoted and, subsequent payments under this Contract shall be made in Taka currency. The price offered by the Supplier, if accepted shall remain fixed for the duration of the Contract.
- Supplier shall have legal capacity to enter into Contract. Supplier, in support of its qualification shall be required to submit certified photocopies of latest documents related to valid **Trade License, Tax Identification Number (TIN), Online VAT Registration Number** and **Financial Solvency Certificate** from any scheduled Bank; without which the Quotation may be considered non-responsive.
- Quotation shall be evaluated based on information and documents submitted with the document, by the Evaluation Committee and, at least three (3) responsive Quotation document will be required to determine the lowest evaluated responsive Quotation document for award of the Contract.
- In case of anomalies between unit rates or prices and the total amount quoted, the unit rates or prices shall prevail. In case of discrepancy between words and figures the former will govern. Supplier shall remain bound to accept the arithmetic corrections made by the Evaluation Committee.
- The supply of Goods and related services shall be completed within **14 days** from the date of issuing the Purchase Order.
- The Purchase Order that constitutes the Contract binding upon the Supplier and the Procuring Entity shall be issued within **7 days** of receipt of approval from the Approving Authority.
- The Procuring Entity reserves the right to reject all the Quotation document or annul the procurement proceedings.



প্রফেসর এস.এম. আফজাল হোসেন  
আই.ডি নং-৬১৮২  
অধ্যক্ষ  
সাতক্ষীরা সরকারি কলেজ, সাতক্ষীরা।

Signature of the official inviting Quotation

Name: Prof. S.M. Afzal Hossain

Designation: Principal

Date: 09.01.2020

Address: Satkhira Govt. College, Rajarbagan, Sadar, Satkhira, 9400. Phone No: 01715-950701

Fax No.....e-mail satkhiragovtcollege@yahoo.com.

**Distribution:**

- Authorized Officer for posting in Notice Board and the College website.
- Any other concerned offices for information and wide circulation.
- ICT Consultant (ict@cedp.gov.bd), College Education Development Project for kind information and taking necessary action to publish in the project CEDP website.
- Office File.



৭.১.২০২০

# Quotation Submission Letter

[Use Letter-head Pad]

**Issued Ref.: sgc/cedp/idg/2020 - 06**

**Issued On: 09-01-2020**

*Satkhira Govt. College,  
Rajarbagan, Sadar, Satkhira-9400.*

I/We, the undersigned, offer to supply in conformity with the Terms and Conditions for delivery of the Goods and related services named **Procurement of Desktop, Laptop, Photocopier, Printer, Scanner and IPS/ Inverter for Sub-project office**

The total Price of my/our Quotation is BDT **[insert amount both in figure and words]**

My/Our Quotation shall remain valid for the period stated in the Quotation Document and it shall remain binding upon us and, may be accepted at any time prior to the expiration of its validity period.

I/We declare that I/we have the legal capacity to enter into a contract with you, and have not been declared ineligible by the Government of Bangladesh on charges of engaging in corrupt, fraudulent, collusive or coercive practices. Furthermore, I/we am/are aware of **Para 21** of the Terms and Conditions and pledge not to indulge in such practices in competing for or completion of delivery of Goods.

I/We am/are not submitting more than one Quotation in this RFQ process in my/our own name or other name or in different names. I/We understand that the Purchase Order issued by you shall constitute the Contract and will be binding upon me/us.

I/We have examined and have no reservations to the Quotation issued by you on **[insert date]**.

I/We understand that you reserve the right to reject all the Quotation document or annul the procurement proceedings without incurring any liability to me/us.

Signature of Quotationer with Seal

Date:

  
9.2.2020

## Price Schedule for Goods and Related Services

Sl. no	Item No	Description of Items	Unit of Measurement	Qty	Unit Rate or Price		Total Amount	Destination for Delivery of Goods
					In figure	In words	<u>In figure</u> In words	
1	2	3	4	5	6	7	8	9
•	1.	Laptop	Nos.	1				Satkhira Govt. College, Satkhira.
•	2.	Desktop Computer	Nos.	2				
•	3.	Photocopier	Nos.	1				
•	4.	Laser Printer	Nos.	1				
•	5.	Scanner	Nos.	1				
•	6.	IPS/Inverter	Nos.	1				
<b>Total :</b>						In figure		
						In words		

Goods to be supplied to	Satkhira Govt. College, Satkhira.
Total Amount in Taka (in words)	
Delivery Offered	<b>14 days from date of issuing the Purchase Order</b>
Warranty Provided	<b>3 years for Laptop and Desktop Computer, 1 year for Photocopier, Laser printer, Scanner and IPS / Inverter from date of completion of the delivery</b>

**[Insert number] number corrections made by me/us have been duly initialed in this Price Schedule. My/Our Offer is valid until [insert date]**

<b>Signature of Supplier with Seal</b>	Date:
Name of Supplier	

**Note:**

- Col. 1, 2, 3, 4, 5 and 9 to be filled in by the Procuring Entity and Col. 6, 7 & 8 by the Supplier.
- Rates or Prices shall include profit and overhead and, all kinds of taxes, duties, fees, levies, and other charges earlier paid or to be paid under the Applicable Law, if the Contract is awarded; including transportation, insurance etc. Whatsoever up to the point of delivery of Goods and related services in all respects to the satisfaction of the Procuring Entity.

  
 9.2.2020

# Technical Specification of the Goods Required

Issued Ref.: sgc/cedp/idg/2020 - 06

Issued On: 09-01-2020

## 1. Laptop

Sl No.	Name of Item or Related Service	Technical Specification and Standards	Full Technical Specification and Standards offered by the Tenderer
1	Brand	Internationally reputed brand, to be mentioned by the Tenderer. The brand must be in Leaders quadrant of Gartner Magic Quadrant for Global Enterprise Desktop and Notebook, 2018 or later, to be mentioned by the Tenderer.	
2	Model	To be mentioned by the tenderer	
3	Country of Manufacture	To be mentioned by the tenderer	
4	Country of Origin	To be mentioned by the tenderer	
5	Processor	x64 Architecture 8 <sup>th</sup> Generation Intel® Core™ i5 - 8265U, 4-Core processor or higher	
6	CPU Clock Speed	1.6 GHz base frequency, up to 3.9 GHz with Intel® Turbo Boost Technology or higher	
7	Level 3 Cache	6MB or higher	
8	Memory	8GB DDR4-2400MHz SDRAM, upgradable to 32GB, Transfer rates up to 2400 MT/s.	
9	Graphics	Integrated Intel UHD Graphics 620 or higher	
10	Storage	256 GB PCIe NVMe M.2 SSD (boot drive for OS install) + 1 TB SATA HDD	
11	Display	14 inch or less, HD SVA eDP anti-glare LED-backlit	
12	LAN	Integrated Gigabit Ethernet	
13	Wi-Fi	Integrated Dual Band Wireless 802.11 ac	
14	Bluetooth	Integrated Bluetooth 4.2	
15	Webcam	Integrated HD 720p webcam with dual-microphone array	
16	Audio & Speaker	Integrated Sound Card with 2 integrated speaker	
17	I/O Connector	2 USB 3.1 Gen 1; 1 USB 3.1 Type-C™ Gen 1 (Power delivery, DisplayPort™); 1 RJ-45; 1 HDMI 1.4b; 1 Media Card reader; 1 headphone/microphone combo jack;	
18	Touchpad	Click pad with multi-touch gesture support	
19	Keyboard	Spill-resistant with numeric keypad	
20	Battery	Minimum 3-cell, 45 Whr Lithium Ion Battery, Standard backup time minimum 6 hrs.	

  
9.2.2020

21	Security Feature	Finger Print reader, TPM 2.0 integrated in chipset, Security slot lock, BIOS level Secure erase	
22	Certification	ENERGY STAR® certified and EPEAT® Gold registered	
23	Power Adapter	45-watt USB Type-C AC Adapter with standard Power Cord	
24	Color	Silver/Aluminum/Black	
25	Weight	Maximum 1.7 kg	
26	Manufactured and Assembled by	OEM assembled, shall have OEM Service Tag	
27	Accessories	Original OEM business Carrying Case/Backpack External wireless optical Mouse	
28	Warranty	3 Years full Manufacturer's warranty with all spare parts & service. Warranty information must be available in the manufacturer's website.	

## 2. Desktop Computer

SI No.	Name of Item or Related Service	Technical Specification and Standards	Full Technical Specification and Standards offered by the Tenderer
1	Brand	Internationally reputed brand, to be mentioned by the Tenderer. The Brand must be in Leaders quadrant of Gartner Magic Quadrant for Global Enterprise Desktop and Notebook, 2018 or later, to be mentioned by Tenderer.	
2	Model	To be mentioned by the tenderer	
3	Country of Manufacture	To be mentioned by the tenderer	
4	Country of Origin	To be mentioned by the tenderer	
5	Processor	x64 Architecture 8 <sup>th</sup> Generation Intel® Core™ i5 – 8500, 6-Cores processor or Higher	
6	CPU Clock Speed	3 GHz base frequency, up to 4.1 GHz with Intel® Turbo Boost Technology or higher	
7	Level 3 Cache	9MB or higher	
8	Memory	8GB 2666Mhz DDR4 Memory, 4 DIMM slot, upgradable to 32 GB	
9	Storage	1TB 7200 rpm SATA + 256GB SSD (boot drive for OS install)	
10	Graphics	Intel UHD Graphics 630 or higher	
11	Optical Drive	DVD+/-RW Drive	
12	LAN	Gigabit Ethernet	
13	Wi-Fi	Dual Band Wireless 802.11 ac	
14	Bluetooth	Bluetooth 4 or higher	
15	Ports	4 USB 2.0: rear 4USB 3.1 Gen 1: (2) front, (2) rear 1 DisplayPort 1.2; 1 VGA (rear) 1 Audio line-in; 1 Audio line-out, rear 1 RJ-45 Ethernet, rear; 1 Headset	

  
 9.2.2020

		(headphone/microphone combo) jack, front	
16	Expansion Slots	1 M.2 PCIe x1 2230 (for WLAN) 1 M.2 PCIe x4 2280/2230 Combo (for storage)	
17	Security	Trusted Platform Module (TPM) 2.0 (Infineon SLB9670), Common Criteria EAL4+ Certified	
18	Multimedia	Conexant CX20632 codec, 2 W internal speaker, universal audio jack, headset and headphone front ports (3.5 mm), multi-streaming capable	
19	Power supply Unit	180W internal power supply	
20	Energy efficiency compliance	ENERGY STAR® certified and EPEAT® Gold registered	
21	Chassis	Original OEM Chassis with OEM Logo Ambushed, Form factor: Micro/mini tower	
22	Color	Black	
23	Manufactured and Assembled by	OEM assembled, shall have OEM Service Tag	
24	Monitor	Same Brand 18.5 Inch or higher LED Monitor, Color: Black	
25	Keyboard	Same Brand USB Business Keyboard, Color: Black	
26	Mouse	Same Brand USB Optical Mouse, Color: Black	
27	Warranty	3 Years full Manufacturer's warranty with all spare parts & service. Warranty information must be available in the manufacturer's website.	
28	Accessories	AC Power cord for CPU Monitor Power cord/Adapter and Display cable	

### 3. Photocopier

SI No.	Name of Item or Related Service	Technical Specification and Standards	Full Technical Specification and Standards offered by the Tenderer
1	Brand	Internationally reputed brand, to be mentioned by the Tenderer.	
2	Model	To be mentioned by the tenderer	
3	Country of Manufacture	To be mentioned by the tenderer	
4	Country of Origin	To be mentioned by the tenderer	
5	Type	Duplex Laser Multifunctional Photocopier (Black & White)	
6	Functions	Copy, Print, Scan	
7	Duplexing	Automatic	
8	Document Feeder	Duplex/Reversing Automatic Document Feeder (min. Capacity 50 Sheets)	
9	Input Paper Capacity	Minimum 2 Drawers, 250 Sheet (Tray 1), 550 Sheet (Tray 2), Stack Feed Bypass: 100 sheets	

  
 9.2.2020



10	Paper size	A3, A4, A5, A6, B5, Letter, Legal, Folio, Envelopes, Customs etc.	
11	Connectivity	USB, LAN	
12	Input Power	AC 220 - 240 V, 50/60 Hz	
13	Manufactured and Assembled	OEM assembled, shall have OEM Service Tag	
14	Copy Speed	Minimum 25 cpm (A4 size)	
15	Copy Resolution	600 x 600dpi (Reading) or higher, 1200 x 1200dpi (Writing) or higher	
16	First Page Copy Speed	Maximum 6.5 seconds	
17	Maximum Size	A3	
18	Multiple Copy Qty	1 to 999	
19	Zoom Range	25% to 400% (1% Increment)	
20	Copy Mode	Text, Text/Photo(Default), Photo ,Custom	
21	Printer Speed	Minimum 25 ppm (A4 size)	
22	Print paper size	Maximum A3	
23	Supported OS	Windows, MacOS/Linux	
24	Network Color Scan	LAN	
25	Scanning Resolution	Minimum 600 x 600 dpi	
26	Scanning Speed	Minimum 25 ipm	
27	Image mode	Black & White, Grayscale, Colour. (Text, Text/Photo, Photo)	
28	Accessories	USB Cable & Power Cable, Stand/trolley	
29	Warranty	1 Year full Manufacturer's warranty with all spare parts & service.	

#### 4. Laser Printer

Sl No.	Name of Item or Related Service	Technical Specification and Standards	Full Technical Specification and Standards offered by the Tenderer
1	Brand	Internationally reputed brand, to be mentioned by the Tenderer.	
2	Model	To be mentioned by the tenderer	
3	Country of Manufacture	To be mentioned by the tenderer	
4	Country of Origin	To be mentioned by the tenderer	
5	Printer type	Single Function Mono Laser	
6	First Page Print	Maximum 5.6 sec	
7	Speed PPM black	40ppm or Higher	
8	Print resolution	Minimum 1200dpi	
9	Print Paper Size	Tray 1: Letter, Legal, Executive, Officio (8.5 x 13 in), A4, A5, A6, B5 (JIS), Officio (216	

  
 9.2.2020

		x 340 mm), 16K (195 x 270 mm), 16K (184 x 260 mm), 16K (197 x 273 mm), Postcard, Postcard Rotated, Envelope #10 Envelope Monarch, Envelope B5,	
10	Duplex Print	Automatic	
11	Paper Type	Paper (plain, light, heavy, bond, colored, letterhead, preprinted, prepunched, recycled, rough), envelopes, labels, transparencies	
12	Input Tray	100 Sheet (Tray 1) or Higher, 250 Sheet (Tray 2) or Higher	
13	Output Tray	150 Sheet or Higher	
14	Processor Speed	Minimum 1200MHz	
15	Memory	Minimum 128MB	
16	Display	2 Line Backlit LCD Display	
17	Interface (Built-in)	USB, LAN/ Wi-Fi	
18	Mobile Printing	Yes (Mobile Apps)	
19	OS Compatibility	Windows, macOS, Linux, Mobile OS	
20	Energy Efficiency Compliance	ENERGY STAR® certified; EPEAT® Silver	
21	Monthly Duty Cycle	Minimum 80,000 Pages	
22	Accessories	a) USB Cable b) Driver Software c) Power Cord	
23	Warranty	1 Year Manufacturer's warranty with all spare parts & service.	

## 5. Scanner

Sl No.	Name of Item or Related Service	Technical Specification and Standards	Full Technical Specification and Standards offered by the Tenderer
1	Brand	Internationally reputed brand, to be mentioned by the Tenderer.	
2	Model	To be mentioned by the tenderer	
3	Country of Manufacture	To be mentioned by the tenderer	
4	Country of Origin	To be mentioned by the tenderer	
5	Scanner type	Flatbed and Sheet Fed color document scanner	
6	Scanning Speed	Minimum 25 ppm simplex, Minimum 10 ipm duplex	
7	Scan feature	Black-and-White, Grayscale, Color, OCR, auto crop, skew correction, blank page and background removal	
8	Resolution	Flatbed: Minimum 1200 x 1200 dpi ADF: Minimum 600 dpi	
9	Scan size	A4 (Flatbed), Legal (ADF)	

  
 9.2.2020

10	Duplex Scan	Automatic Two-Sided Scanning through ADF	
11	Color Bit Depth	RGB x 30-bit internal / external	
12	Grayscale Bit Depth	8-bit per pixel internal / external	
13	Light Source	3-color LED technology	
14	Optical Sensor	Contact Image Sensor (CIS)	
15	OCR	Must have OCR included to generate searchable and editable files	
16	Buttons	Minimum 3 buttons: Power, Scan and Stop	
17	Automatic Document Feeder	Capacity: Minimum 50 sheets Document Sizes: Max.: 8.5" x 11.7" duplex/simplex, 8.5" x 14" simplex Min.: 3.5" x 6.7" duplex, 3.5" x 5" simplex	
18	Power Consumption (maximum)	Operating mode: 11 W, Ready mode: 5.8 W, Sleep mode: 0.8 W, Off: 0.15 W	
19	Connectivity	High Speed USB, Optional LAN/Wi-Fi	
20	Scan to Cloud	Easily scan documents to Dropbox, Google Drive, SharePoint, etc. more	
21	OS Compatibility	Windows	
22	Product Compliance	RoHS compliant	
23	Accessories	a) USB Cable b) Driver Software c) Power Cable	
24	Warranty	1 Year Original manufacturer warranty with all spare parts & service.	

## 6. IPS/Inverter

Sl No.	Name of Item or Related Service	Technical Specification and Standards	Full Technical Specification and Standards offered by the Tenderer
1	Brand	To be mentioned by the Tenderer.	
2	Model	To be mentioned by the tenderer	
3	Country of Manufacture	To be mentioned by the tenderer	
4	Country of Origin	To be mentioned by the tenderer	
5	Type	IPS/Inverter/UPS	
6	Capacity	800 ~ 1000 VA	
7	Inverter capacity	640 ~ 800 Watt	
8	Inverter Mode	Always UPS Mode	
9	Input Voltage (AC)	180V ~ 260V (single phase), 50 Hz.	
10	Output AC Voltage	Mains Mode: Same as Input Inverter Mode: 220V $\pm$ 5%, 50 Hz	
11	Output Waveform	Mains Mode: Same as Input	

  
 9.2.2020

		Inverter Mode: Pure Sinewave	
12	Changeover	Automatic Switchover from Mains to Inverter and Inverter to Mains	
13	Transfer Time	≤ 15 msec.	
14	Inverter Technology	Micro Controller Based Design, or to be mentioned by the tenderer	
15	Transformer	100% Pure Cooper	
16	Protection	Short Circuit, Over Load, Over Charging	
17	Indication	AC Input Voltage, Charging, Full Charge, Load, Battery Low, Over Load, etc.	
18	Battery	12 Volt, Lead acid battery, HVD 14.5V, LVD 9.5V	
19	Battery Capacity (Ah)	To be mentioned by the tenderer	
20	Battery Quantity	To be mentioned by the tenderer	
21	Backup Time	Minimum 2 Hours	
22	Efficiency (Battery Mode)	> 80%	
23	Warranty	One (1) Year full warranty with battery, spare parts & service.	

I/We declare to supply Goods and related services offered by me/us fully in compliance with the Technical Specifications and Standards mentioned hereinabove

<b>Signature of Supplier with Seal</b>	Date:
Name of Supplier	

**Note:**

- Column 1, 2, 3 to be filled in by the Procuring Entity and Column 4 by the Supplier.

  
9.2.2020

**GOVERNMENT OF THE PEOPLE'S REPUBLIC OF BANGLADESH**

**College Education Development Project (CEDP)**

College Name: Satkhira Govt. College

College Address: Rajarbagan, Sathira Sadar, Satkhira, 9400.

**PURCHASE ORDER FOR THE**

**Procurement of Desktop, Laptop, Photocopier, Printer, Scanner and IPS/  
Inverter for Sub-project Office**

**Issued Ref.:**

**Issued On:**

<b>To:</b>	
<b>Delivery Date:</b>	<b>Order Value: Tk.</b>
<b>Delivery: As per Terms and Conditions</b>	

The Purchaser has accepted your Quotation dated [insert date] for the supply of Goods and related services as listed below and requests that you supply the Goods and related services within the delivery date stated above, in the quantities and units in conformity with the Technical Specifications under the Terms and Conditions as annexed.

<b>ORDER ITEMS</b> <b>[insert ordered items serially]</b>
Attached Certified photocopy of approved Priced Schedule for Goods and related services Attached Certified photocopy of approved Technical Specification of the Goods Required Attached Certified photocopy of Terms and Conditions
<b>For the Purchaser:</b>  <b>Prof. S.M. Afzal Hossain</b> Signature of the Procuring Entity with name Designation: Principal
<b>Attachments:</b> As stated above

  
9.2.2020

# **Terms and Conditions**

## **for**

### **Supply of Goods and Payment**

- Terms and Conditions contained herein shall be binding upon both the Procuring Entity and the Supplier for the purpose of administration and management of this Contract.
- Implementation and interpretation of these Terms and Conditions shall, in general, be under the purview of the Public Procurement Act, 2006 and the Public Procurement Rules, 2008.
- The Supplier shall have to complete the delivery in all respects within **14 days** days of issuing the Purchase Order in conformity with the Terms and Conditions.
- The Supplier shall be entitled to an extension of the Delivery Schedule if the Procuring Entity delays in receiving the Goods and related services or if Force Majeure situation occurs or for any other reasons acceptable to the Procuring Entity on justifiable grounds duly recorded.
- All delivery under the Contract shall at all times be open to examination, inspection, measurements, testing, commissioning, and supervision of the Procuring Entity or his/her authorized representative.
- The Procuring Entity shall check and verify the delivery made by the Supplier in conformity with the Technical Specifications and notify the Supplier of any Defects found.
- If the Goods are found to be defective or otherwise not in accordance with the specifications, the Procuring Entity may reject the supplies by giving due notice to the Supplier, with reasons.
- The Supplier shall be entirely responsible for payment of all taxes, duties, fees, and such other levies under the Applicable Law.
- Notwithstanding any other practice, the payment shall be based on the actual delivery of goods on the basis of the quantity of each item of Goods in accordance with the Priced Schedule and Specifications. 100% of the Contract price of the Goods and related services shall be paid after submission and acceptance of the Delivery Chalan.
- The Supplier's rates or prices shall be inclusive of profit and overhead and, all kinds of taxes, duties, fees, levies, and other charges to be paid under the Applicable Law.
- The total Contract Price is BDT **[insert figure] [in words]**.
- The minimum Warranty Period of the Supplies shall be **3 years for Laptop and Desktop Computer, 1 year for Photocopier, Laser printer, Scanner and IPS / Inverter** starting from the date of completion of delivery in the form of submission by the Supplier and acceptance by the Procuring Entity, of the Delivery Chalan.

  
9.2.2020

- The Supplier shall remain liable to fulfil the obligations pursuant to Rule 40 (5) of the Public Procurement Rules, 2008.
- The Supplier shall keep the Procurement Entity harmless and indemnify from any claim, loss of property or life to himself/herself, his/her workmen or staff, any staff of the Procurement Entity or any third party while delivering the Goods and related services .
- Any claim arising out of delivery of Goods and related services shall be settled by the Supplier at his/her own cost and responsibility.
- Damage to the Goods during the Warranty Period shall be remedied by the Supplier at the Supplier's own cost, if the damage arises from the supply and installation by the Supplier.
- No modification to Scope of Supply and no Variations to the quantities ordered shall be permissible under any circumstances.
- **The Procuring Entity contracting shall amend the Contract incorporating required approved changes subsequently introduced to the original Terms and Conditions in line with Rules, where necessary.**
- The Procuring Entity may, by written Notice sent to the Supplier, terminate the Contract in whole or in part at any time, if the Supplier:
  - fails to deliver Goods and related services as per Delivery Schedule and Specifications.
  - in the judgement of the Procuring Entity, has engaged in any corrupt, fraudulent, collusive or coercive practices in competing for or in delivery of goods and related services.
  - fails to perform any other obligation(s) under the Contract.
- The Procuring Entity and the Supplier shall use their best efforts to settle amicably all possible disputes arising out of or in connection with this Contract or its interpretation.
- The Supplier shall be subject to, and aware of provision on corruption, fraudulence, collusion and coercion in Section 64 of the Public Procurement Act, 2006 and Rule 127 of the Public Procurement Rules, 2008.

**For the Purchaser:**

**Prof. S.M. Afzal Hossain**

Signature of the Procuring Entity with name  
Designation: Principal

Date :

**For the Supplier:**

Signature of the Supplier with name  
Designation

Date :

  
9.2.2020